EAL classes

These programs will provide a pathway into accredited language and literacy programs, volunteering, employment or a range of community options through literacy and numeracy.

Introduction to hospitality and home business

This class is aimed at enabling learners with limited employment and training opportunities to develop practical skills, work skills and to research home based business. The pathway is for further training and employment

About Us

Yarraville Community Centre (YCC) is a not for profit organisation that has been delivering adult education programs and services to the community for over 40 years.

We are a Learn Local and registered training organisation (TOID 4207)and deliver a range of training packages, and pre-accreditied and accredited curriculum in Computing, English Language, Literacy and Numeracy.

We regularly engage with individuals, community organisations and industry to tailor courses specific to the needs of particular groups and individuals. Please contact us for your training needs on 9687 1560 and speak to the Education Manager.

People with disabilities are encouraged to access training with us.

We deliver our classes in: Maribyrnong, Braybrook, Maidstone, Footscray, West Footscray and Yarraville

Main office: Yarraville Community Centre

59 Francis Street, YARRAVILLE
Telephone: 9687 1560
Fax: 9687 1166

PO BOX 215, YARRAVILLE 3013

Email enquires: info@ycc.net.au

Website: www.ycc.net.au

Yarraville Community Centre is a registered Training Organisation (RTO) (TOID 4207)

PRE-ACCREDITED TRAINING

These classes are for people who wish to return to study in an informal relaxed community setting without any formal assessment. Suitable for adults of all ages, classes are delivered across Maribyrnong.

COMPUTER CLASSES

Beginners

For students who are complete beginners. Learn how to find your way around the computer and how to create new documents, email, save work, use the internet, maintain online security and shop online.

Beginners Plus

For students who have some experience with a computer and wish to build on their existing skills. Further develop your online skills.

Intermediate

Build on your existing skills– and learn new ones. Covers Excel, Word and the internet.

ADVANCED COMPUTER CLASSES

Bookkeeping concepts (for MYOB/QuickBooks)

Learn basic bookkeeping terms, double-entry accounting rules for debiting and crediting accounts, basic profit and loss statements, and balance sheets.

MYOB

Learn to effectively use MYOB to perform day-to-day business and bookkeeping. Enter daily business transactions, generate reports, process a payroll and prepare a Business Activity Statement. Prerequisite: Basic computer knowledge

Xero online for day-to-day business

Learn how to make your business bookkeeping easier, faster and smarter using Xero accounting software in this convenient online course. Provides video instruction and extra support via online forum.

Photoshop for beginners

Learn simple techniques to brighten up landscapes, enhance portraits and gain confidence in image editing. Ideal for gaining an understanding of sharpening, layers, filters and image handling.

Introduction to iPad and Android devices

The course is designed to develop skills in using tablets such as an iPad and its associated applications to assist with everyday communication and tasks. This course is designed to help learners gain confidence and skills whilst creating pathways towards accredited training or employment

Resume writing @ Braybrook Community Centre

Want to create the right resume for the job you're after? This free course examines your experience and skills, and the best way to present them.

Interview skills @ Braybrook Community Centre

Prepare for your next job interview. This free course will help you to get ready for interviews and increase your confidence in an interview situation.

PEOPLE WITH A DISABILITY

Cooking in the kitchen and art

Cooking and art for people with a disability. This 2-part program gives participants a practical, sensory, hands-on opportunity to create scrumptious, healthy meals together. The second half of the session includes sketching, painting and visual arts.

Community choir

Singing for people with a disability. Learn simple songs, no singing experience required. Free your voice and your soul!

YOUTH

Youth literacy

For students between 17-25 years of age wanting to improve their literacy skills. The course covers excursions, computer work and employability skills.

Cook the fridge

This course will provide young people with an immersive hands-on hospitality experience. Upon completion, young people will have developed a broader understanding of the competencies required to transition into further hospitality training and/or employment.