

## Pre-accredited training

These classes are for people who wish to return to study in an informal relaxed community setting without any formal assessment. The classes are delivered across Maribyrnong and include:

- Computers
  - Beginners
  - Beginners Plus
  - Intermediate
  - Advanced
  - Computers for mature learners
  - Digital literacy for EAL learners
  - Photoshop
- English for work
- Skills for work
- Communication and literacy
- Skills for people with a disability
- Hospitality for youth
- Introduction to hospitality
- Introduction to horticulture

Suitable for people:

- Adults of all ages
- Not in school

To enrol call 9687 1560

Hours:

2 - 4 per week



## About Us

Yarraville Community Centre (YCC) is a not for profit organisation that has been delivering adult education programs and services to the community for over 40 years.

We are a registered training organisation (TOID 4207) and deliver a range of training packages, and pre-accredited and accredited curriculum in Computing, English Language, Literacy and Numeracy.

We regularly engage with individuals, community organisations and industry to tailor courses specific to the needs of particular groups and individuals. Please contact us for your training needs on 9687 1560 and speak to the Education Manager or CEO.

We deliver in: Maribyrnong, Braybrook, Maidstone, Footscray, West Footscray and Yarraville

Yarraville Community Centre

59 Francis Street, YARRAVILLE 3013

9 Victoria Street, FOOTSCRAY 3011

PO BOX 215, YARRAVILLE 3013

T: 9687 1560

E: [info@ycc.net.au](mailto:info@ycc.net.au)

W: [www.ycc.net.au](http://www.ycc.net.au)

Yarraville Community Centre is a registered Training Organisation (RTO) (TOID 4207)



## FOUNDATION STUDIES 2019



'Lay the foundation for your success'

- English as an Additional Language - EAL
- Adult Literacy and Numeracy
- Skills for Education and Employment Program - SEE
- Adult Migrant Education Program - AMEP
- Skills First
- Digital Literacy & IT Skills
- English for Work
- Skills for work

## Nationally recognised training

### Language, Literacy and Numeracy

These courses help you to improve your language, literacy and numeracy skills for life, community, further study and work.

### English as an Additional Language

22483VIC	Course in EAL
22484VIC	Certificate I in EAL (Access)
22485VIC	Certificate II in EAL (Access)
22486VIC	Certificate III in EAL (Access)
22489VIC	Certificate III in EAL (Employment)

### Adult Literacy and Numeracy

22471VIC	Course in Initial General Education for Adults (CGEA-Initial)
22476VIC	Course in General Education for Adults (CGEA-Introductory)
22472VIC	Certificate I in General Education for Adults (CGEA I)
22473VIC	Certificate II in General Education for Adults (CGEA II)
22474VIC	Certificate III in General Education for Adults (CGEA III)

These qualifications are recognised nationally. On successful completion of a course a certificate will be issued or a statement of attainment for completed units.

Please note that you may be able to choose individual units to focus on a specific skillset. ie. numeracy or reading and writing.

The Australian government recognises that it is very important that everyone has the basic foundation skills in language, literacy and numeracy. This means that (even if you already have a vocational certificate at level II, III or IV) you can still access and receive government funded training in Foundation studies.

This training is provided to eligible individuals and funded by Victorian and Federal governments. At YCC people may receive support via Skills First, SEE Program or AMEP.

Fee for service courses are also available to those that are not eligible for government funding.

People with disabilities are encouraged to apply.

### Skills First

You maybe eligible for a Skills First government subsidised training place if you are:

- an Australian Citizen or Permanent Resident
- a New Zealand citizen
- an asylum seeker\* (eligibility requirements apply contact us on 9687 1560)

Courses are Centrelink approved

[www.education.vic.gov.au/skillsfirst/Pages/tafes.aspx](http://www.education.vic.gov.au/skillsfirst/Pages/tafes.aspx)

### Fees

The program fees you pay depend on whether you are taking up a government subsidised place, or whether you are paying fee-for-service.

Government subsidised places depend on eligibility. Fee-for-service places are set by YCC. In some cases, programs may incur a service and amenities charge.

Contact YCC for information about the fees that apply to you on 9687 1560 or visit [www.ycc.net.au](http://www.ycc.net.au).

### How to enrol

Before enrolment, YCC will conduct a pre-training interview to assess the right program for each



student. Please contact YCC to make an appointment on 9687 1560.

### AMEP - Adult Migrant Education Program

The Adult Migrant Education program (AMEP) is a FREE program funded by the Australian Government and provides up to 510 hours of accredited English language lessons to eligible migrants and humanitarian entrants. In an AMEP class you will learn English language skills and information about Australian society.

### SEE Program - Skills for Education and Employment Program

Are you registered with Centrelink? If so, you may be eligible for FREE accredited training to improve your skills and confidence in reading, writing, everyday maths, computers and English language to help you gain employment. Eligible learners are entitled to up to 800 hours of FREE Language, Literacy and Numeracy (LLN) training to be completed within a 2-year period. Classes 10 - 25 hours per week.

You are eligible if you are:

- 15 - 64 years of age
- Registered as a job seeker with Centrelink
- Not a full time student at time of referral

SEE meets the annual activity requirements for work for the dole.

Contact Centrelink or your Job Active for a referral to the SEE program.

For further information call 9687 1560.

In Maribyrnong the AMEP and SEE programs are delivered by Yarraville Community Centre on behalf of Learning for Employment (LfE) from 1 July 2017.

