



## YCC Venue Hire COVID-19 agreement

- I will follow COVID Safe practices by maintaining good hand hygiene, maintain 1.5 metres social distance from others, and ensure common touchpoints in rooms are cleaned before and after use.
- I understand that as a room hirer at Yarraville Community Centre, under the current Public Health Direction issued by the Victorian Chief Health Officer (<https://www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19>), I am required to be fully vaccinated for COVID-19 whilst on-site.
- I agree to ensure that all participants of our group that visit a Yarraville Community Centre (YCC) site will check in using a smart phone with the YCC QR code or complete a YCC Attendance Register for Victorian Government COVID-19 contact tracing purposes.
- I agree to appoint a COVID-19 marshal who is responsible for:
  - ensuring that all participants aged over 12 years and 2 months confirm and show evidence of up to date COVID-19 vaccinations; and
  - maintaining a record of the date that we have sighted this evidence.
- I will ensure that all records of vaccination status will be kept private adhering to relevant Federal (Privacy Act 1988) and Victorian (Privacy and Data Protection Act 2014, Health Records Act 2001) legislation.
- Evidence of COVID-19 vaccination can include:
  - Immunisation history statement available from Medicare
  - MyGov COVID-19 digital certificate
  - My Health Record and Medicare online account
  - Proof of age document or proof of relevant medical exemption
  - Through the Service Victoria app
- If one of our group (including staff and participants) is diagnosed with COVID-19 while at a YCC site or immediately after attending a YCC site, I will immediately inform and provide contact details to the CEO Christine McCall ([chris@ycc.net.au](mailto:chris@ycc.net.au)) for the purpose of managing a COVID-19 positive case on a YCC site.

Name: \_\_\_\_\_

COVID-19 Marshal: \_\_\_\_\_

Reason for hire: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_